

Government Of Punjab
Department Of Medical Education & Research
(Health-III Branch)

ORDER

No.5/9/2020-5HBIII/ 8862.

Dated: 22/10/21.

Following shall be applicable to all Government institutions under this department:

1. **Late Fee:** Fine for late payment of fee shall be as under:

Delay up to	Additional late fee as % of pending fee	Remarks
1 month	1 %	<ul style="list-style-type: none"> If any student doesn't pay the fee, then hearing should be given and warning be given. Fine for UG students be on monthly basis and the details to be displayed on notice board for informing the student. Parents of the candidate may be called for informing them about late fee and fine etc. For PG students if there is any delay in fee payment then that amount can be deducted from their stipend or it may be withheld till deposition of fees. Rounding off will be done to higher ten. Appearance in examinations will be subject to no dues for fees. After more than 1 year of delay in fee payment the student shall be suspended and debarred from attending classes or appearing from examinations.
2 months	2 %	
3 months	3 %	
4 months	4 %	
5 months	5 %	
6 months	6 %	
7 months	7 %	
8 months	8 %	
9 months	9 %	
10 months	10 %	
More than 10 months	Suspension / Notice to strike off name from rolls	

2. **Fee split-up:** Distribution of fee for all courses shall be as under:
Refundable security (3%, 1st year only) will be over and above the decided total fee.
1st year: Tuition fee (83%), Student fund (10%), Dilapidation fund (2%), Admission fee (5%).
After 1st year: Tuition fee (88%), Student fund (10%), Dilapidation fund (2%).
3. **Refund:** In case of transfer of students, uniform guidelines as above should be followed by all institutions, and proportionate deductions shall be made subject to a maximum of 10% of total fee. This fee deduction will be applicable only in case of transfer or shifting due to admission counsellings before close of admissions.
4. **Online Fee:** All colleges should tie up for online fee payment facility for ease of records and ease of students.
5. **Internship Tenure:** The internship shall be completed within two years of passing final exams and stipend payable will be for the minimum tenure only.

Note: These orders will be applicable on the day of issue.

Dated, Chandigarh the:

Alok Shekhar, IAS
Principal Secretary to Government of Punjab
Department of Medical Education
& Research

Dated: 22/10/2021

Endst. No. No.5/9/2020-5HBIII/ 8863.

A copy along with one spare copy is forwarded to the Controller, Printing and Stationary Department, Punjab, for publication in the Punjab Government Gazette (Ordinary) and supply two hundred copies without endorsements to this Department for official use.

Deputy Secretary

Endst. No. No.5/9/2020-5HBIII/ 8864-8875.

A copy is forwarded to the following for information and necessary action:

- Secretary to the Government of India, Ministry of Health and Family Welfare, New Delhi.
- Secretary, National Medical Commission, New Delhi.
- Director, Research and Medical Education, Punjab, SAS Nagar.
- Director, Health and Family Welfare, Punjab, Chandigarh.
- Director, Social Justice, Empowerment and Minorities, Punjab.
- Secretary, Social Security and Development of Women & Children, Punjab.